



## Minutes of Meeting of Gadsden Airport Authority Friday, May 19, 2023

The Gadsden Airport Authority held a meeting at Gadsden Fire Station #2, Meeting Room #3, 5121 Airport Rd., Gadsden, AL 35906, Friday May 19, 2023.

**In attendance:** Craig Denney, Spencer Williams, Billy Billingsley, Robert Turk, and Tim McCartney. Also attending were Randall Gober and board attorney Ed Howard of Ford, Howard & Cornett, P.C.

A quorum was present.

Chairman Billy Billingsley called the meeting to order.

**April Minutes:** A motion was made by Tim McCartney to accept the April minutes, seconded by Spencer Williams, and the minutes were adopted by the board in full.

**Financial Report:** April 2023 financial documents were presented. Tim McCartney moved to approve and accept them, Spencer Williams seconded, discussion was offered, and the board unanimously approved and accepted the April 2023 financials.

**Officer nominating committee:** Tim McCartney and Spencer Williams were appointed by the chair to nominate and appoint officers of the Gadsden Airport Authority Board. Such nominations and appointments for chairman and co-chairman would be voted on at the August 2023 meeting.

Spencer Williams made a motion to continue with Randall Gober as secretary and Todd Hindsman as treasurer of the Authority. The motion was seconded by Robert Turk and the board unanimously approved the motion.

**National Emergencies Use Provision letter:** Gadsden city attorney Lee Roberts presented a National Emergencies Use Provision letter, required by the FAA, to be signed by the chairman. The letter will speed up the process of the land release process with the FAA. A motion was made by Tim McCartney with a second by Spencer Williams to accept the NEUP letter presented and authorize the chairman to sign it on behalf of the Authority.

**Projects update:** Natalie Hobbs of Goodwin Mills Cawood (engineering) presented via email that the runway sealcoat project is being advertised with bids to be accepted at 10 a.m. on June 9, 2023 at the airport.

Also, in response to the FAA's request, GMC has prepared an updated Exhibit A (the property map) for the submissions for approval of both the Prince Metal 1-acre parcel sale and the Scout 156-acre parcel sale. The updated maps have been sent to the FAA but no reply has been received as of yet.

**NFPA 407 mandate Scully system install update:** Parts are ordered waiting on a schedule date. Randall Gober has made contact with Fire Marshall to keep him informed of the progress as it happens.

**New employees:** Hiring is still being explored mostly with part-time employees to cut grass; still under consideration, however, is contracting out the grass-cutting and bush-hogging separately. The received bids have been in the range of about \$1,000 per cut for grass-cutting and about \$1,300 per cut for bush-hogging. Randall Gober has also been reviewing prices and getting bids for new mowers to compare against contracting out the groundskeeping.

**Airport director position:** The Authority has received about 13 applications and it is hoped that it should be a quick process to get a new director in place.

Board members discussed airport employee insurance and benefits, how they were to be determined, and whether airport employees would qualify for the benefits received by City of Gadsden employees.

Motion to adjourn was made by Tim McCartney, seconded by Spencer Williams, and unanimously approved.

